Ministry of Higher Education and Scientific Research
Scientific Supervision and Scientific Evaluation Apparatus
Directorate of Quality Assurance and Academic Accreditation
Accreditation Department

Academic Program and Course Description Guide

2024

Introduction:

The educational program is a well-planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

Concepts and terminology:

Academic Program Description: The academic program description provides a
brief summary of its vision, mission and objectives, including an accurate

description of the targeted learning outcomes according to specific learning strategies.

Course Description: Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

Program Vision: An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

Program Mission: Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

Program Objectives: They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

Curriculum Structure: All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

Learning Outcomes: A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

Teaching and learning strategies: They are the strategies used by the faculty members to develop students' teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

1. **Program Vision**
Program vision is written here as stated in the university's catalogue and website.

2. Program Mission

Program mission is written here as stated in the university's catalogue and website.

3. Program Objectives

General statements describing what the program or institution intends to achieve.

4. Program Accreditation

Does the program have program accreditation? And from which agency?

5. Other external influences

Is there a sponsor for the program?

6. Program Structure

Program Structure	Number of Courses	Credit hours	Percentage	Reviews*
Institution Requirements				
College Requirements				
Department Requirements				
Summer Training				
Other				

* This can include notes whether the course is basic or optional.

7. Program Description

Year/Level	Course Code	Course Name	Credit Hours	
			theoretical	practical

8. **Expected learning outcomes of the program**	
Knowledge	
Learning Outcomes 1	Learning Outcomes Statement 1
Skills	
Learning Outcomes 2	Learning Outcomes Statement 2
Learning Outcomes 3	Learning Outcomes Statement 3
Ethics	
Learning Outcomes 4	Learning Outcomes Statement 4
Learning Outcomes 5	Learning Outcomes Statement 5

9. **Teaching and Learning Strategies**
Teaching and learning strategies and methods adopted in the implementation of the program in general.

10. **Evaluation methods**
Implemented at all stages of the program in general.

11. **Faculty**					
Faculty Members					
Academic Rank	**Specialization**		**Special Requirements/Skills (if applicable)**	**Number of the teaching staff**	
	General	**Special**		**Staff**	**Lecturer**

Professional Development
Mentoring new faculty members
Briefly describes the process used to mentor new, visiting, full-time, and part-time faculty at the institution and department level.
Professional development of faculty members
Briefly describe the academic and professional development plan and arrangements for faculty such as teaching and learning strategies, assessment of learning outcomes, professional development, etc.

12. **Acceptance Criterion**
(Setting regulations related to enrollment in the college or institute, whether central admission or others)

13. **The most important sources of information about the program**
State briefly the sources of information about the program.

14.   Program Development Plan

Program Skills Outline																
				Required program Learning outcomes												
Year/Level	Course Code	Course Name	Basic or optional	Knowledge				Skills				Ethics			
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4

- **Please tick the boxes corresponding to the individual program learning outcomes under evaluation.**

Course Description Form

1. Course Name: Human rights and democracy

2. Course Code:

3. Semester / Year:

the year

4. Description Preparation Date:

27 – 2 – 2024

5. Available Attendance Forms:

the audience

6. Number of Credit Hours (Total) / Number of Units (Total)

30 hours per year, one hour per week

7. Course administrator's name (mention all, if more than one name)

Name: M. M. Hatem Karim Abdel Sattar
Email:

8. Course Objectives

Course Objectives	1– Sensory perception of political phenomena
	2– Awareness of the mechanism and dynamics of political analysis.
	3– Developing students' sense of responsibility during the study period and the wo
	4– Training students to respect the freedom of thought, expression and creativity of
	1– Training students to respect the rights of the beneficiaries of their profession (th
	6– Forming positive inclinations and trends towards studying political science.
	7– Acquiring positive values such as (accuracy, organization, perseverance, and o
	The other, good use of time…etc.)
	8– Enhancing **the spirit of leadership and initiative**

9. Teaching and Learning Strategies

Strategy	1- Educational strategy, collaborative concept planning. 2- Brainstorming education strategy. 3- Education Strategy Notes Series

10. Course Structure

Week	Hours	Required Learning Outcomes	Unit or subject name	Learn
1	1hour		Human rights in ancient civilizations	1- Ex
2	1hour		Human rights in heavenly religions	2- Di
3	1hour		Legal and legislative sources of human rights in the	3- M
4	1hour		modern Middle Ages	4- Li
5	1hour		Sources of human rights in Europe	critic
6	1hour		Human rights in thought and legislation a	
7	1hour		International and regional recognition of human righ	
8	1hour		Human rights in international conventions	
9	1hour		Non-governmental organizations and their role in the	
10	1hour		field of human rights: Regional recognition	
11	1hour		Human rights organizations at the international level	
12	1hour		International recognition of human rights	
13	1hour		Humanist thinkers	
14	1hour		The emergence of political ideas by theorists	
15	1hour		Human rights sources in Iraq	
عطلة				
16				
17	1hour		Sources of human rights in national legislation	
18	1hour		Universal Declaration of Human Rights	
19	1hour		Human Rights Generations	
19	1hour		Terrorism, its types and causes	
20	1hour		Trafficking in Human Beings	
21	1hour		Theorists in European thought	
22	1hour		The concept of democracy - characteristics and	
23	1hour		features	
24	1hour		Types of democracy	
25	1hour		Advantages and disadvantages of democracy	
26	1hour		Electoral systems	
27	1hour		The presidential system, the parliamentary system ar	
28	1hour		the state system are elements	
29	1hour		Types of countries	
30			Definition of freedoms	
			Types of freedoms	

11. Course Evaluation

The distribution is as follows: 30 marks for monthly and daily exams for the first semester. 30 marks fo

12. Learning and Teaching Resources

Required textbooks (curricular books	The science of the play and the art of writing it

any)	
Main references (sources)	Theory of epic theater
Recommended books and references (scientific journals, reports…)	Writing the play Curriculum Dramatization
Electronic References, Websites	https://foulabook.com/ar/books/%D9%85%D8%B %D8%A7%D9%84%D8%B9%D8%A7%D9%84%